

# Lender Contact Log

As you work with your lender to get help with your mortgage, you'll want to have a record of all communications for future reference. To help you keep a detailed log, use the following worksheet to document all of your conversations and important information.

Remember, before you call your lender it is important that you are well prepared and have the following items readily available:

- Most recent monthly mortgage statement
- Pay stubs or other documents showing your household income
- Most recent tax return
- Second loan or home equity line of credit statements
- Account balances and minimum monthly payments on all credit cards
- Most recent checking/savings/investment statements
- Reason for your financial hardship and supporting proof

Call Date:	Notes/Follow-up Items:
Contact Name:	
Contact Number:	
Contact Department:	
Phone Number:	Missing Documents:
Fax Number:	
Email Address:	
Follow-up Date:	

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Contact Number:	
Contact Department:	
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Fax Number:	
Email Address:	
Follow-up Date:	

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Provided by Mile High Lending, LLC  
 MB#0910563 NMLS#168343 Equal Housing Lender  
 Phone: 928-778-1400 Web: [www.milehighlending.com](http://www.milehighlending.com)  
 3101 Clearwater Dr. Ste. C Prescott, AZ 86305

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Contact Name:	
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Contact Department:	
Phone Number:	Missing Documents:
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Email Address:	
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